

ATTACHMENT F
INTEGRATED FIRE COMPANY ORGANIZATION
Revised April 11, 2018

Immediate Action to Staff BRVFC: The majority of UPT falls within the first response area of the BRVFC and therefore it is incumbent upon this organization to be able to properly staff its apparatus when dispatched for emergency incidents 24/7/365. BRVFC has not been able to properly staff its apparatus during the daytime hours due to most of its responding members either work outside of the area or their employers will not allow them to leave for an emergency incident. Therefore, there is a need to supplement the BRVFC staff during the daytime and overnight hours. This augmentation staff would be Special Responding Members of the BRVFC

Daytime Staffing: Multiple options were considered by the Integrated Fire Service Organization Subcommittee: This subcommittee focused on integrating the existing UPT Career Firefighters to respond out of the BRVFC Green Tree Road station during their normal work hours. The UPT Career Firefighters would report to the BRVFC station and two firefighters would conduct normal building inspection activities utilizing either UPT apparatus or BRVFC apparatus as coordinated with the Chief, BRVFC. The remaining staff would remain at the BRVFC station and respond to emergencies on the BRVFC apparatus along with the BRVFC responding staff. This daytime career staff would be supplemented with trained firefighters currently on the UPT Public Works staff to supplement the BRVFC staff during their normal work hours. The Public Works staff would respond from their work site, if possible, to the BRVFC Green Tree Road station and respond to the emergency on BRVFC apparatus.

Overnight Staffing: The Subcommittee recommends the recruiting of trained volunteer firefighters who would receive a stipend for their remaining in the BRVFC station from 10PM to 6AM daily. The recommended evening staffing would also be augmented with individuals who are willing to “live in” the fire station. The initial “live-in” program will be housed at the Mont Clare station due to space availability with existing members who volunteer to support this program. The recruiting of college students who are trained firefighters and single non-college students is integral for the success of a live-in program. These firefighters would live at the station in a dorm room like space and be required to staff apparatus a minimum of 40 hours per week and may include weekend, and holidays.

Interim Organizational Structure for an Integrated Career, Stipend Responding Member and Volunteer Fire Company: The fire company would be known as the Black Rock Volunteer Fire Company and retain its Station 99 as its MONTCO designation. The apparatus currently belonging to UPT Station 93 re-designated as EN-99. BRVFC apparatus would also either be renumbered and/or have “Serving Upper Providence Township” lettered on upper surface as designated by the Fire Chief, BRVFC.

Apparatus Numbers/Lettering: Unless shown below all BRVFC apparatus would remain as numbered. Tower 99 and Squad 99 would need “Serving Upper Providence Township” added to an upper surface.

UPT EN 93 would be renumbered EN 99

BRVFC EN 99 would be renumbered EN 99-2

Officer Designations: Effective with the approval of the integrated staffing concept the following designations would be utilized by the BRVFC Fire Officers.

CH99 (Daywalt)

DC99 (Callahan)

AC99 (Hughes)

AC99-1 (Current AC93)

BC99 (Miller)

CT99 (McGrory)

CT99-1 (Career Platoon Leader or EM68)

LT99-1 (Kelly)

LT99-2 (Dolan)

Transition Steps: To ensure the UPT employees are properly integrated into the BRVFC the following actions are recommended.

1. UPT 5 (Township Fire Chief and Chief Fire Marshal) be designated Director of Fire and Emergency Services and Township Fire Marshal. The routine designation would be FM68 and if a significant emergency incident occurs that is above the capability of the BRVFC Chief Officers or the BRVFC Chief Officers request assistance in either an Incident Command level of Incident Fire Operations level FM68 could serve as an Incident Commander and utilize the designation “incident” Command or “incident” Operations with the name of the incident being utilized in lieu of “Incident”
2. BRVFC Chief Engineer will develop a driver’s training program focused on getting the UPT employed staff qualified to operate EN 99-1; EN99-2, TWR99, SD99, and TAC99 as quickly as possible without compromising the safe operation of the apparatus while ensuring the “drivers” are fully knowledgeable with the tools, equipment and appliances carried on the apparatus.
3. CH99 will work with UPT staff to designate which apparatus are designated for use when performing routine fire inspections or responding as a QRS unit. This may require a reallocation of EMS equipment and a battery powered Rescue-Tool to EN99-1 or EN99-2.

Housing of UPT Career Staff at BRVFC Oaks Station: The ultimate plan is to build a new fire station, “BRVFC Central Station”, at the Township Black Rock Complex. Until this new facility is constructed the UPT Career Firefighters will be housed at the BRVFC Oaks Station. The BRVFC Administrative staff and the BRVFC Board of Directors recommend building an office in an existing unutilized apparatus bay adjacent to the TV Room. This space, see attached sketch, will have room for three 36’ x 60” desks and file cabinet. Heating and air conditioning will be provided by tapping into the system supporting the TV Room. The existing storage

closets will continue to be utilized by BRVFC but access will be limited to non-career staff duty hours as to limit disruptions. The staff will be able to utilize the Conference Room for any meetings and as a work area as needed. The current BRVFC Presidents Office will be transferred for use by the BRVFC Treasurer and Bookkeeper. The President will share space in the Hall Manager's office. A new Relief Assn. Office will be built outside of the new Treasurers Office, see attached sketch.

The telephone extensions will need to be reallocated and an extension identified, or a new telephone number assigned to the Emergency Management Coordinator/Career Staff Platoon Leader for business calls and phone messages.

Housing of Overnight Staffing: The Special Responding Members and BRVFC Members who participated in the Stipend Responder Program will need a designated sleeping area. A designated sleeping area has been identified and the former office space utilized by the Administrative Staff will be turned into a bunk room with two single beds and the current "Bunk Room" remaining as a designated sleeping area with only two single beds in place of the two sets of bunk beds.

Housing of the Live-In Staff: Until the final disposition of the Mont Clare Station is made it is recommended that the administrative space be designated as "Dorm Space" for those participating in the "Live In" program. If the Mont Clare Station is disposed of prior to the construction of the new BRVFC Central Station, then UPT and BRVFC will need to consider purchasing modular buildings for the "Live In" program members to be located behind the Oaks Station.